

Name

University

Admission office/department

Date:

Dear Sir or Madam,

With this letter I wish to apply to the Master program in accounting / finance at the University of
for the 2015/16 academic year.

I appreciate this opportunity to introduce myself at your University and I perceive it as a perfect opportunity to support my application for the Master program in accounting / finance offered by your University. With my educational background and working experience, I strongly believe that I am suitable candidate for the program. I have chosen this University as my first choice because of valuable scholarly resources and well-known reputation of the highly qualified education of the University of

I have a diploma certificate from commercial institute specialized in management then I followed my dream and starting studying accounting in Damascus University in 2012 I got bachelors certificate in accounting after that I have started working in a company as accountant and I have achieved a lot of experience

But now after spending two years in work I have realized that there still something missing that I have to develop myself more by studying master in accounting /finance

I believe that Germany are perfect place for studying accounting/finance, because Germany have an advanced system in accounting and finance and got a strong economy that will need strong and professional accounting financial regulation.

I have decided to place my application for Master degree program here. After I read carefully the curriculum and the course requirements, I believe that it perfectly matches my interests.

As I understand, this program is very competitive, attracting highly motivated students, but I am convinced that my good record at the University and professional experience give me a strong recommendation for a place at it. Therefore I would be honored if you decide to accept my candidateship for Master studies. In the same time I am aware of possible challenges and high investments of effort I will have to place in order to successfully complete this course.

Best regards

Name